

REGULATORY AND APPEALS COMMITTEE

2 JULY 2007

**REPORT OF ACTING DIRECTOR OF CORPORATE SERVICES**

**REGULATORY AND APPEALS COMMITTEE MEMBERSHIP AND TERMS OF REFERENCE**

**1 SUMMARY**

For the benefit principally of newly elected members, the revised membership and terms of reference of the merged Regulatory and Appeals Committee are set out below.

**2 RECOMMENDATION**

It is recommended that the Committee notes its membership and terms of reference as determined by full Council.

**3 BACKGROUND**

At its first meeting in the 2007/08 municipal year, Council appointed the following members to this Committee and approved the revised terms of reference indicated: -

**Terms of Reference**

1. To deal with applications for local licences and registrations of various kinds including:-
  - licensing and registration functions and functions relating to health and safety at work set out in Schedule 1 of the Functions Regulations and
  - regulation, under the Nottingham City Council Act 2003, of occasional sales and dealers in second hand goods;but excluding
  - matters which are statutorily the responsibility of the Licensing Committee
2. Individual case panels selected by the Corporate Services Director from the wider group of Regulatory and Appeal Committee members to constitute an Appeals Panel to hear and determine:-
  - (a) appeals relating to housing rents and homelessness;
  - (b) appeals relating to the refusal/revocation of registration under the Council's Control Scheme for Houses in Multiple Occupation;

- (c) day care and childminding representations;
- (d) access to personal files appeals;
- (e) representations under the Data Protection Act 1998;
- (f) Approved Premises (Marriages) appeals;
- (g) statutory complaints concerning education matters;
- (h) recommendations from the Social Services Complaints Review Panel.

The Committee also provides two representatives for the Social Services Complaints Review Panel and carries out any other appellate functions which, by virtue of statutory provision or any procedure agreed by the Council, require member determination.

### **Membership**

#### **Labour Group**

Councillor Cresswell (Chair)  
 Councillor Grocock  
 Councillor Ibrahim  
 Councillor James  
 Councillor G Khan  
 Councillor Klein  
 Councillor Mellen  
 Councillor Smith  
 Councillor Unczur  
 Councillor Wildgust

Substitutes: Councillors Aslam, Bull, Collins, Edwards, Lee and Trimble

#### **Conservative Group**

Councillor Davie  
 Councillor Spencer

Substitutes: Councillors Benson, Clarke-Smith, Cowan, Culley and Price

#### **Liberal Democrat Group**

Councillor Foster

Substitutes: Councillors Akhtar, Long, Marshall, Oldham and Sutton.

## **4 FINANCIAL IMPLICATIONS**

None

## **5 LEGAL IMPLICATIONS**

None

## **6 EQUALITY AND DIVERSITY IMPLICATIONS**

None

## **7 RISK MANAGEMENT ISSUES**

None

## **8 CRIME AND DISORDER ACT IMPLICATIONS**

None

**9 VALUE FOR MONEY**

None

**10 List of background papers other than published works or those disclosing confidential or exempt information**

None.

**11 Published documents referred to in compiling this report**

Nottingham City Council Constitution.

**TIM RENDER**  
**Acting Director of Corporate Services**  
**The Guildhall**  
**Nottingham**  
**NG1 4BT**

Contact Officer: Connie Whyman, Group Committee Administrator  
Telephone: (0115) (91)54592  
E-mail: [connie.whyman@nottinghamcity.gov.uk](mailto:connie.whyman@nottinghamcity.gov.uk)

21 June 2007